



# Step by Step for Replacing Towels

1. Remove all towels and bathmats from the bathroom and place into laundry basket.



2. Replace all towels and bathmats with clean towels. You will need to provide enough towels for all guests in the room.



3. Check all fresh towels are clean and stain-free. If any have stains or marks, replace with another clean towel.



4. Take all used towels from the laundry basket to the laundry room to be cleaned. This may be completed onsite or taken offsite by an external company.

