

WORCESTERSHIRE COUNTY COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

TITLE:*	Extension of contractual arrangements with Advanced Business Software and Solutions Limited now known as AdvancedOne Limited for a software licence, support and maintenance of the E5 Finance system
Decision Taken By:	Phil Rook, Chief Financial Officer
Cabinet Member	Rob Wharton
Decision Made*	Approval to award a Call-Off Contract to AdvancedOne Limited for continuation of the use of the E5 finance system until 21st December 2026
Is this Report Exempt as per Schedule 12A Local Government Act 1972	No
Decision taken under the following delegation:	Commercial Board
Division(s) Affected	All
Date of Decision*	12/11/25
Summary of Decision*	To award a contract by a direct award using a Crown Commercial Services framework for a licence to use the E5 finance system from 22nd December 2025 to 21st December 2026 together with any required support and maintenance.
Reason(s) For Decision*	<p>The Council's longstanding contract with AdvancedOne for the licence to use the E5 system. will expire on 21st December 2025. The Council is currently implementing a new Finance and Enterprise Resource planning system and having considered all the risks require a short extension of the current E5 system.</p> <p>The extension, proposed fee and term have been robustly negotiated to get best value for the Council.</p> <p>The 12-month extension of the current contractual arrangements allows for the new Finance and Enterprise Resource planning system to be launched without the added pressure of this impending deadline.</p>

Alternative Options Considered and Rejected	No alternative is available as E5 is the current system used by the Council.
Summary of any financial implications	The council did set aside contingency funding as part of the project for this eventuality, the extension is a one-off cost which will ensure there is no disruption to information, payments or production of accounts during the transition to a new system.
Summary of any legal implications	The Council has followed a process to award this contract which is compliant with the Public Contract Regulations 2015 and the Council's own Contract Standing Orders and Procurement Code by using a Crown Commercial Services framework
Consultation process and results	N/A
Equality duty Implications	Give details of any Joint Equality, Public Health, Data Protection and Sustainability Impact Assessments. Select any of the following which are appropriate: A. The JIA screening did not identify any potential considerations requiring further assessment during implementation. A full JIA is in the process of being undertaken
Social Value Implications	N/A
Any Conflict of Interest declared by a consulted Cabinet Member/ any dispensation granted*	N/A
Background documents*	None
Signature	
Reference/Date Published	13 November 2025
Monitoring Officer Review needed	Yes/No (delete as appropriate)

*Legal Requirement

